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28 SEP 1971

MEMORANDUM FOR: Chief, Plans Staff

SUBJECT

: Letter of Appreciation

The Office of Personnel has played a leading role in determining the impact of the average grade roll-back and personnel cut recently imposed on the Agency by direction of the President.

I want to express my appreciation to you and the members of your staff for their diligence and efforts in developing various reports in response to my requests for statistical information that would be used as a basis for my briefings of the Deputies, the Executive Director and the Director.

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Harry B. Fisher Director of Personnel